



14TH PAN-AFRICAN CONFERENCE ON ILLICIT FINANCIAL FLOWS AND TAXATION



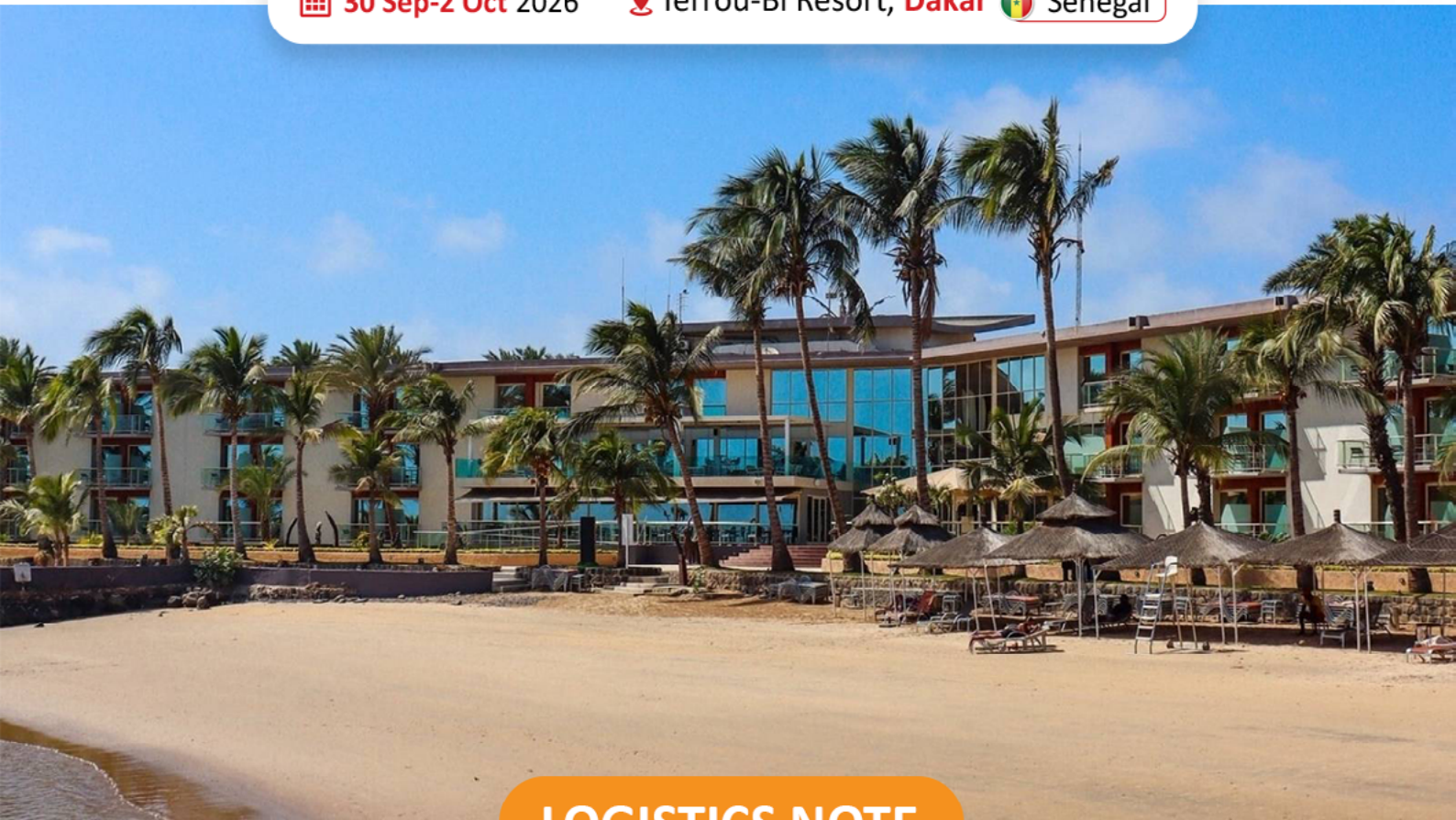
30 Sep-2 Oct 2026



Terrou-Bi Resort, **Dakar**



Senegal



LOGISTICS NOTE

THEME

**Advancing a Transformative
Tax Justice Agenda for Africa**



WELCOME TO DAKAR, SENEGAL!

Senegal lies within three climate zones, with a hot desert zone in the north, a semi-arid zone in the center, and a tropical savanna area in the south. The country occupies an area of **196,722 km²**; this is about 1.5 times the size of Greece or slightly smaller than the U.S. state of South Dakota.

The country has a population of about 14.8 million people (in 2016); the capital and largest city is Dakar. Spoken languages are French (official), Wolof, and other West African languages.

<https://www.dakaraeroport.com/visites/>



INTRODUCTION

The Tax Justice Network Africa (TJNA), the African Tax Administration Forum (ATAF), the African Union (AU), together with its co-convenors, welcome you to the 14th edition of the Pan-African Conference (PAC) on Illicit Financial Flows and Taxation!

This logistics note provides practical information to support your travel, arrival, participation, and departure during the Pan-African Conference (PAC). **Please keep it with you throughout your journey** and refer to the latest programme and logistical communications for any updates.





EVENT AT A GLANCE

CONFERENCE Pan-African Conference on Illicit Financial Flows and Taxation	DATES 30 September – 2 October 2026
VENUE Terrou-Bi Resort Dakar, Senegal	WORKING LANGUAGES English, French and Portuguese
ARRIVAL IN DAKAR 28 September 2026	DEPARTURE 3 October 2026

Your week, in order





LOCAL TRANSPORTATION & TRANSFERS

Airport transfers have been organised for all participants based on their travel itineraries. After completing immigration procedures and retrieving your luggage at the airport, participants will be met by a hotel private shuttle representative holding a sign labelled “TJNA 14TH PAN-AFRICAN CONFERENCE”. Please look out for the sign.

Alternatively, if you are unable to locate the designated signage, please proceed to the **HERTZ SENEGAL OFFICE**, located at the airport exit terminal, where the airport team will assist with your onward transfer.

A private shuttle will be available upon arrival and departure to cover transportation to and from the airport and the hotel. **Please note** that **TJNA will not reimburse** transport expenses from your home to the airport and vice versa. Participants who wish to leave before or after the training dates will have to make their own arrangements to reach the airport and cover the costs.

⚠ FLIGHT DETAILS

Please ensure that your flight details are shared accurately with the Logistics Team and immediately communicate any flight changes or delays.



PRIMARY CONTACTS INFORMATION

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CONFERENCE HOSTS

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CONFERENCE VENUE

Terrou-Bi Resort Dakar

Address: Boulevard
Martin Luther King, Dakar
11500, Senegal

Phone: +221 33 839 90 39

SHUTTLE SERVICES

HERTZ SENEGAL

For sponsored participants
or \$30 per way

⚠ EMERGENCY PHONE NUMBER

17 (Police)

15 (Medical
Emergency)

For more info:

<https://progress.guide/atlas/africa/senegal/>



VISA & ENTRY REQUIREMENTS

For citizens and residents of **ECOWAS**, **no visa is required** for entry into Senegal. The Republic of Senegal is part of several visa waiver programmes for many African and Non-African countries. Participants are advised to check if their countries fall within these visa waiver programmes. Participants that require visas are advised to obtain them prior to departure for Senegal.

Alternatively, participants may obtain visas on arrival at the immigration checkpoint. Please note, you will need: ·

- An invitation letter from Tax Justice Network Africa/Forum Civil
- A valid Passport
- Visa fee is free (Please confirm with the Senegalese Embassy or Consulate in your country)

For those who require visas, you are kindly advised to carry **US Dollars** or **Euros** with you for visa payment.

⚠ REFUNDS

Please note that TJNA will refund visa fees only upon presentation of visa payment receipts and boarding passes. Refunds will be processed on the first day of the Meeting at the workshop venue.

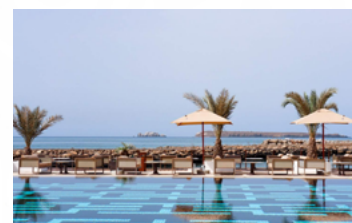




ACCOMMODATION

Accommodation arrangements for hosted participants will be communicated individually. Participants should confirm their booking details before arrival. Any personal expenses, upgrades, extensions or additional nights outside the approved arrangements should be settled directly by the participant unless otherwise confirmed by TJNA. For delegates arranging their own travel, including flight and accommodation reservations, special negotiated rates are available for a limited number of rooms at the Terrou Bi resort under **Group Code: TJNA PAC 2026**.

It is recommended that you start with accommodation bookings as early as possible. The hotel booklet with the hotels located in proximity to the Conference venue and offering special rates for our conference will be attached as an annexure to this logistics note. A credit card will normally be required for the reservation.



FACILITIES AT TERROU BI RESORT

The hotel is fully equipped with a fitness centre, private beach, swimming pool, restaurants and a Casino accessible to those staying at the hotel. The hotel also has a Concierge service for anyone wanting to explore the city.

Check-in is from **02:00 PM**, and check-out is until **11:00 AM**. You may request early check-in or late check-out at the time of booking, subject to availability. Guests checking in or out before or after the designated periods may be charged an additional fee. The hotel offers luggage storage to guests before check-in and after check-out. **The front desk is always open, day or night.**





CONFERENCE VENUE

Terrou-Bi Resort Dakar will serve as the conference venue and the principal location for the meeting activities. Participants accommodated at the venue should follow the hotel's check-in/check-out instructions and conference signage upon arrival. The **EVASION MARINE Ballroom** will serve as the **main hall** for all plenary sessions and key conference activities. Breakout sessions will be held in **OCEAN 2-5**. Further details, including breakout room allocations, will be shared with confirmed participants ahead of the conference.

REGISTRATION & CONFERENCE ACCESS

All participants attending in person or virtually via Zoom must confirm their participation in PAC 2026 and complete the online registration form link [here](#). Participants attending in person should complete the registration form for the accreditation process and the issuance of badges.

Participants joining virtually will be required to complete the link above, after which they will receive the link to attend the Conference sessions.

BADGES

For security reasons, in-person participants will be required to present a valid Conference badge to access the Conference venue and meeting rooms. Conference badges, which **must be worn at all times**, will be issued at the registration desk. The loss of a badge should be reported immediately to the registration counter.





SUSTAINABLE EVENT

In line with TJNA's commitment to responsible and sustainable events, participants are encouraged to use electronic versions of conference documents wherever possible. Please avoid unnecessary printing and make use of digital materials, QR codes, and electronic communication during the meeting.

CONFERENCE LANGUAGES & INTERPRETATION

The working languages of the conference are **English, French and Portuguese**. Interpretation arrangements will be communicated at the venue. Where headsets are provided, participants should take care of the equipment and return it to the designated desk at the end of the relevant session/day.

MEALS & DIETARY REQUIREMENTS

⚠ BY 20 SEPTEMBER 2026

All delegates should indicate their dietary requirements (vegan, vegetarian, pescatarian, halaal, allergens) by no later than **20th September 2026**, allowing us to prepare for your arrival and to ensure that your dietary requirements are met.





MEDICAL INFORMATION

⚠️ YELLOW FEVER

Yellow Fever: It is mandatory for all meeting participants to present a **valid yellow fever vaccination card** at the medical checkpoint. If you do not produce or have a yellow fever vaccination card, you will be required to get vaccinated at a medical facility located within the airport.

The cost for this is approximately **30-50 USD** and is non-refundable.

The training venue is near major hospitals and medical centres, should an emergency arise.

THE NEARBY HOSPITALS ARE

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2	Hopital principal	33 839 50 50
3	Hopital Fann	33 869 18 18 33 825 25 47
4	Clinique Cheikh Anta Diop	33 824 20 72
5	Clinique Pasteur	33849 28 10
6	Clinique du CAP	33 889 02 02





SAFETY & SECURITY

- Wear your conference badge visibly and present it when requested by authorized personnel.
- Do not leave luggage, bags or personal belongings unattended.
- Keep passports, money, electronics and other valuables secure.
- Use the hotel room safe, where available, and lock your room whenever leaving.
- Report any lost property or suspicious activity immediately to hotel/security personnel and the TJNA Logistics Team.

WI-FI, DOCUMENTS & CONNECTIVITY

Conference connectivity and Wi-Fi details will be provided at the venue. Participants are encouraged to keep their devices charged and to access conference documents electronically.





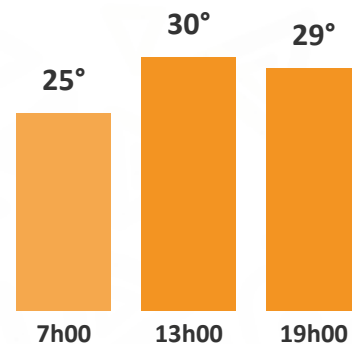
USEFUL DAKAR INFORMATION

COUNTRY Senegal	CITY Dakar
AIRPORT Blaise Diagne International Airport (DSS)	CURRENCY West African CFA franc (XOF)
TIME ZONE GMT / UTC +0	INTERNATIONAL CALLING CODE +221
ELECTRICITY 230V, 50Hz (standard European style plugs are commonly used)	

WEATHER AND DRESSING CODE

The average temperature of Dakar in September reaches **32°C**. Overnight temperatures are generally quite mild with an average low of 25 °C. During this season, participants are advised to carry a light and warm clothing.

EXPECTED TEMPERATURES IN SEPTEMBER





EXCURSION ACTIVITIES IN SENEGAL

Participants wishing to explore Senegal during their stay may consider the following experiences:



Gorée Island

Explore the historic island, including the House of Slaves, museums, colonial architecture and waterfront.



Lake Retba (Lac Rose)

Visit the famous pink lake and experience the surrounding landscape and salt-harvesting activities.



African Renaissance Monument

Visit one of Dakar's most prominent landmarks, offering panoramic views of the city and coastline.



Bandia Wildlife Reserve

A popular safari experience where visitors can see giraffes, rhinos, zebras, antelopes and other wildlife.

Dakar City Tour

Discover key landmarks, markets, cultural sites and the vibrant neighbourhoods of Senegal's capital.

Ngor Island & Ngor Beach

Enjoy a relaxed coastal experience, with opportunities for boat rides, swimming and seaside dining.

Saint-Louis

For participants with additional time, a visit to this historic city offers a glimpse into Senegal's colonial heritage, architecture and cultural traditions.

Local Arts, Culture & Cuisine

Experience Senegalese music, crafts, traditional cuisine and the country's renowned hospitality.

Please note: Excursions are optional and should be arranged independently unless otherwise communicated by the organisers. Participants are encouraged to plan activities around the official conference programme and allow sufficient time for their return journey.



DISCLAIMER

Whilst we do our best to ensure you have a comfortable and safe stay, the conveners CANNOT be held liable or responsible for any injury or illness during the meeting or resulting costs should participants not travel with health insurance.



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